

Station PTO General Board Meeting Minutes  
September 11, 2007

Meeting brought to order at 9:28 am.

Barbara opened the meeting. Introduced Tim Haupt as the new assistant principal. Mr. Haupt spoke introducing himself and discussed his responsibilities. He will be responsible for attendance, athletics and discipline.

Dr. Winkelman asked for feedback on the all school meeting on clubs and activities.

President's report – we will have name cards. The company will be coming out October 2 to have them made for the PTO board. We need to redo the ones made from last year. Harold provided coffee for us today. Tiffany will provide hot tea next month. Light refreshments will be provided at each meeting. The School Board is currently reviewing 28 different options for Woodlands. Tours for upgrades of middle schools are completed by the board. They are hoping to have a referendum regarding space in the middle school on the November ballot. Woodlands issues will be handled without referendum. We still have a lot of cards available that have the PTO, newsletter, principal coffee and some other dates listed. The slate has changed slightly and e-mails may have changed.

First VP – Sandy Kraimer – Information was presented at back to school night for the no-stress fundraiser. She listed the committees that report to her. No smart bucks this year.

Second VP – Judy Bruce – She has all of the volunteer lists today. Mona Navitsky will be the contact person for ski club. Please come and get the volunteer list from her. She will e-mail the list to all committees.

Secretary - Discussed dissemination of forms. Barbara going to follow formal process regarding a motion to have Sandy Kraimer nominated as First VP. Motion made by Helen Sheyka and seconded by Marla Truitt, all in favor to accept Sandy Kraimer as First VP. In addition Committee members Karen Hewitt and Lynn Adams were added to Staff Appreciation. The motion was made by Mona Navitsky and Christine Bruner seconded. All in favor.

Treasurer – Jonna Calamari – presented treasurer's report. Mona motion to approve treasurer's report Chris Mena second all approve.

Book Fair – Had a small book fair booth at back to school night. Main book fair in Nov. the week after Thanksgiving. The committee switched book company to Scholastic. Made \$600.00 in sales at back to school night. Profit goes into books for school library from back to school nite. Last year's total book fair profit was \$2400.00. Contact Paula Frank if you want to volunteer

Ecology and Grounds – Working on the courtyard. Got pots done for front.

Fine Arts – Soft Soap is fall play. 120 kids auditioned. Mr. Berger may be doing a 6<sup>th</sup> grade play. Spring Musical will be High School Musical April 24-27. Will need help during auditions from parents. Letter going out to fine arts teachers to let them know that Fine Arts committee is there to serve them.

Programs – Roland Smith author will be coming September 21<sup>st</sup>. Martin Luther King presentation on October 18<sup>th</sup>. Karen Poglitsch - Question regarding pit band. Musical included track that was better than having pit. Dr. Winkelman going to get more information regarding pit band and its participation in the musical.

Hospitality – Kathy Wloch – provided treats for parents who came. Felt they didn't have enough food. Need more signing at back to school night. Next event is teacher's lunch during conferences. Need teacher contact – Cathy Hemphill.

Newsletter – Maria Grafft – send submission to stationnewseditor1 address. Will be out electronically middle of September. Today is the deadline. Will be send at the end of the month

Newsletter mailing – Jane Fish want to encourage people not to send copies.

No-Stress – Sue McVickers- concentrating on lcd technology, computer science equipment sewing machines. Had display at back to school night was successful. Ready to send brochure to print at the high school. The cost is 16cents per brochure. Will have copy for download. Looking at payment on-line. Denise Rouse offered to help through the website.

Picture Day – picture day was second day of school. Volunteers were plenty and went well. Retake day conflicted with testing. Dr. W. will check on the retake date. March 5<sup>th</sup> is fundraiser for PE spring pictures.

Publicity – Rayanne Coy – wants to put together communication plan meet with board to develop. Be sure to e-mail dates so that they can be put into local media.

School Packs – need to return some items. We received check from United Church Women of Barrington for \$5395.07 as a donation to cover cost of school packs for kids who qualify for free or reduced lunch.

Ski Club – Mona Navitsky – registration will be done at Park district over 2 evening. 5 trips this year two will be all day trips 2 to Wilmont 1 to Alpine. Registration in the park district book. Dates are in the book 2 in January, 3 in February. First and last are all day trips.

Directory – Sandy Batliner – finishing up the directory. Orange cover. PTO gets a copy. Will comes home in the back pack of the directory.

Student Social – Wednesday Oct 17<sup>th</sup> corn maze at Richardson Farms. Will leave from Station after school and return around 7:30 pm. This even won't be done in conjunction with Prairie.

Spirit Wear – Viki Perille – orders were passed out on walk thru days. All orders should be handed out within the next few weeks. Numbers are a little down from last year.

Website – Denise Rouse – goal is to keep it current please submit every form and date. Slate is on the web site. Please let her know if you don't want it on the site.

Welcoming – Karen Poglitsch – welcome coffee went well.

Principal's Report – Dr. Winkelman – Fixed roof this summer 2/3 so far. Waiting for next summer to complete roof in C and D wings. Modular units are nice temporary solution. Allowed for additional team in 7<sup>th</sup> grade. Class sizes are within guidelines now. School board has visited both middle school campuses to understand what challenges are for the building. PTO can access the montage boards through Linda Ryan. She creates the power point on a daily basis. After 10am will go on the next day's presentation. Back to school nite looking for feedback via e-mail. Meeting next week as a teacher group. All teachers were required to provide a syllabus. Going to develop a curriculum guide for parents. Looking for PTO engagement in that process. Four coffees scheduled. First is in October – looking at themes for the coffees i.e. transition from middle school to high school.

Thank you for new chairs for fine arts. Designed budget to address some equipment needs. What are the expectations for placement from middle to high school.

Kathy Hempill – Librarian and Teacher PTO representative – thank you for help at walk thru. Staff enjoying coffee maker in the staff lounge. Looking forward to author visit. Great feedback from kids about book. Working on schedule for author visit.

Announcement – Morningline dates will be e-mailed. Barrington varsity poms hosting clinic at Station week before tryouts here.

Additions – Carrie Carr has been added as a co-chair of the Nominating Committee. Thank you to Mary Magro for creating the volunteer spreadsheets.

mChris Mena first, Mona second motion to adjourn 10:55.